

**Meeting of the Board of Directors
Redwood Estates Services Association
August 17, 2016
Minutes**

Quorum was met with the attendance of President Lisa Sgarlato, Vice President Rick Swayne, Treasurer Phil Schuyler, Secretary Elaine Daniels, and Director at Large John Wear. Office Manager Mona Raby attended. Operations Manager Jeff Bates was absent.

Motion to Approve Agenda was made by Rick Swayne, seconded by Lisa Sgarlato, passes unanimously.

Motion to Approve Minutes of July 20, 2016 was made by Rick Swayne, seconded by Lisa Sgarlato with the noted paragraphs to be moved to Public Comment concerning member Shirley Tucker's frustration with overgrown brush and another community member's concern about Redwood Estates playgrounds availability to outsiders. With this correction, the motion passes unanimously.

President's Report, Lisa Sgarlato: We have not heard from Biosphere at this time.

Lisa commented about the meeting with Jim Beale, Mike Wasserman and the Cal Trans supervisor from District 4 held at the Pavilion. A grant from Fire Safe Council will be used to clear dead brush along Highway 17.

Bill Ross and Lisa Sgarlato spoke about the dead brush. We have had good response from Jim Beale's office.

There has been no complaints about the road clearing in Redwood Estates.

The Pool Party was successful and a good time was had by all. The pool staff was great, Mona assisted and Jeff manned the grill. The Board thanks all of the staff for their efforts and time.

New pool hours, once school begins will be Wednesday and Friday 3:00 - 6:00 and on Saturday and Sunday pool will be open from 12:00 to 6:00.

San Jose Water has made a request to purchase the area around the upper tank, an area of 49,000 square feet equaling 1.2 acres.

Questions remain for the Locust hair-pin turn due to SJWC water line replacement and their requirement for an accurate recorded survey affecting homes in the area.

The title work is almost completed for the land under the Pavilion tank.

Lisa reminded the Board that the budget work starts soon, a rough draft needs to be completed by October or first part of November.

Treasurer's Report, Phil Schuyler: Phil raised the tax issue once the upper Summit property comes out of the Williamson Act. The property has been held for a long time and the tax burden should be minimal.

The budget will be adjusted to reflect the road edging project and monies donated to the Fire Safe Council.

Operations Manager's Report, Jeff Bates: Roads/ Projects:

- Installed two "Private Roads - No Through Traffic" signs on lower Madrone Dr.
- Road projects 2016:
 - o Naomi Dr. paving is complete.
 - o Redwood Dr. Paving is complete.
 - o Madrone Dr. and Lee Dr. Cal Fire damage repair to be completed by September 1, 2016.
- Roads: Community wide "Emergency Evacuation Route" road edge clearing project to be completed by September 1, 2016.

Drainage:

- No Report.

Pavilion:

- Pavilion perimeter fencing project has been completed.
- Parking Lot repair, resealing and stripe painting has been completed.

Playgrounds:

- Working with the County Supervisors office regarding "Public Access" issues.
- Please help keep our parks and playgrounds safe for all.
- Please remember, "No Dogs Allowed" in our Playgrounds or "Grass Playfields".

Pool:

- Community Pool Party was a huge success, thanks to Patty, Lora, Janelle, and the Lifeguards.
- Post Pool season begins August 18, 2016.
 - o Wednesday's and Friday's: 3:00pm. 6:00pm.
 - o Saturday's and Sunday's: 12:00 pm to 6:00pm.

Pool Building Project:

- Additional Perc testing completed, awaiting results.

SJWC: No Report.

Misc:

- Highway 17 "Shaded Fuel Break"
 - o Cal Trans is presently addressing their North bound road edge clearing project.
 - o Moody Gulch Hazardous Fuel Break Project: (No update).

- Cal Trans is beginning a drainage maintenance project on Northbound Hwy 17, North of Redwood Estates, in the next week. This project will be performed at night.
- Cal – Fire has asked our community to please inspect around your properties for brush abatement

Office Manager's Report, Mona Raby: Pool hours will change after the weekend of August 19-21.

Parking curbs have been installed on the office side of the Pavilion.

Mona spoke to the insurance company. Board members and employees can drive company vehicles and Mona is covered by the RESA policy in her vehicle when doing business, errands for RESA. The fire insurance replacement value is not to go over 1.02 million for the Pavilion.

Holy City Development owes Redwood Estates \$for back due assessment. We are researching title companies involved and expect to collect this outstanding lien.

Mike Wasserman has stated our parks are owned and maintained by Redwood Estates and can be closed at any time. At this time the Board believes the parks should be kept open during daylight hours for community use. Gates are locked in the evening.

All of the money earned by the Pavilion is used for Pavilion projects and maintenance. Lisa **motions** to move \$13,000 from the Pavilion account to the road account to pay for the paving of the Pavilion parking lot. Rick Swayne seconds. The motion passes unanimously.

Agri-Con has not finished the road edge clearing as of this date.

Pool break in: There is a possibility that keys were stolen from an employee and used to illegally enter the pool area after hours. No damage occurred but candy was stolen, beer drinking took place. Elaine suggested the pool keys be put in a lock box with a code.

Flea Market will take place on the Pavilion parking lot on Sunday August 28 and Mountain Resident's Night Out will be held at Loma Prieta on August 23. The Brush Bin provided by Green Team will be located at the Pavilion lot from September 12 to 15.

New Business/Public Comment: None

Old Business: None

Meeting Adjourned: A motion was made by Lisa Sgarlato to adjourn the meeting, seconded by Rick Swayne. The motion passes unanimously. Meeting adjourned at 8:30 P.M.

Respectfully submitted by Elaine Daniels, RESA Board Secretary