

**Meeting of the Board of Directors  
Redwood Estates Services Association  
June 15, 2016  
Minutes**

**Quorum** was met with the attendance of President Lisa Sgarlato, Vice President Rick Swayne, Treasurer Phillip Schuyler, Secretary Elaine Daniels, and Director at Large John Wear. Also in attendance were Office Manager Mona Raby and Operations Manager Jeff Bates. RESA community members June Sythe, Laurie and Alan Praskin attended.

**Motion to Approve Agenda of June 15, 2016** was made by Rick Swayne, seconded by John Wear, passes unanimously.

**Motion to Approve the Minutes of May 18, 2016** pending the following correction in the paragraph under Quorum: RESA community member Connie Dudum attended. Motion to approve the corrected minutes was made by Rick Swayne and seconded by Lisa Sgarlato, passes unanimously.

**President's Report:** Lisa Sgarlato updated the Board Members on the Lindbergh Ave. fence project due to scheduling problems with Los Gatos Fence. We are hoping for a June 17th project date pending Ms. Dudum's schedule.

The Pool Opening and season has been successfully embraced by the community. Patty Toschi is doing a great job.

Lisa highlighted the meeting with Dave of Biosphere and Nicole Jorgansen, head of Environmental Health for Santa Clara County. The Fire Department, in the vicinity of the pool and Pavilion area is needing to upgrade their septic system. Our new Pool Building project requires more bathrooms by law and our septic area requirement is larger due to this law. Another percolation test will be administered. Nicole said she will help us get through the process. Jeff has a waste flow meter. Lisa felt it was a good meeting and the missing pieces and misunderstandings were put together. The emergency repair was done in 2004 but the county now wants to make it conform to code.

Phil requested a total amount of expenses so far for Biosphere and TMA (architectural firm) concerning the pool building project.

The Sythe/Pavilion fence project was addressed. Cross Land Survey has marked and confirmed with Jeff the location of the property line. June Sythe cement pillar/fence matches the recorded markers. The Board discussed the option of adding a gate as requested by Laurie Praskin, daughter of June Sythe. The Sythe/Praskin family feel the gate is needed to access the Pavilion area to monitor drainage issues. Rick Swayne stated if we have drainage problems caused by RESA, it should be fixed by RESA. After a period of discussion, the Board determined it would be more prudent to treat all property owners, sharing this fence line,

the same. Lisa explained we do have an issue concerning precedent with gates along our fence. We feel it is best to treat all shared property owners the same.

At this point in the meeting, due to a family illness, Lisa requested permission to leave the meeting in charge is Vice President Rick Swayne. The Board, including Mona and Jeff toured the drainage area in question with the Praskins. Elaine Daniels did not join the group since she and Laurie has previously toured the area after several days of rain.

After the walk, Laurie left the meeting. The resolution is that there will be no change in our position as far as installing a gate and we will maintain and watch drainage.

**Treasurer's Report:** Phil Schuyler reported expenses are in the normal range. Tires are needed for the RESA truck. Legal expenses were high. We were thinking most legal expenses would draw to a conclusion when the budget was prepared but they have not. The sprinkler system for fire suppression in the Pavilion roof has been repaired. Rick Swayne noted that we have collected 48% of our income but expenses are at 35%, which is lower than budgeted. He requested the dollar amount be listed per category in the budget in addition to percentages. The report is available upon request.

**Operations Manager's Report, Jeff Bates:** Jeff has installed No Thru Traffic signs at lower Madrone. The report highlights on going paving projects and \$30,000 for road edge improvement. Roads/ Projects:

- Roads: Purchased and began installing "Private Roads - No Through Traffic" signs to install at entrances of Redwood Estates.
- Road projects 2016:
  - o Pave Gloria Ct. and Naomi Dr. to begin. June 27, 2016.
  - o Oil & Screening of Bayview Dr., Zella Ct., Santa Ana Rd, and Goebel Ct. to begin July 11, 2016.
- Roads: Community wide "Emergency Evacuation Route" road edge clearing project waiting for confirmation on PG&E Grant funding.

Drainage:

- No Report.

Pavilion:

- Scheduling Pavilion perimeter fencing project.

Playgrounds:

- Please help keep our parks and playgrounds safe for all.
- Please remember, "No Dogs Allowed" in our Playgrounds or "Grass Playfields".

Pool:

- Pool is open daily until August 18, 2016.
  - o Monday through Friday: Noon to 7:00pm.
  - o Saturday and Sunday: 12:00 pm to 6:00pm.
- § See Website for post pool season dates and times.

Pool Building Project:

- Met with County DEH, Bio –Sphere Consulting and TMA Architectural to discuss Perc test results and the need to do additional testing to satisfy the County.

SJWC:

- No updates on water main installation start date.

Misc:

- Highway 17 “Shaded Fuel Break”
  - o Cal Trans has begun their road edge clearing project
- Moody Gulch Hazardous Fuel Break Project:
  - o No update.
- Please refrain from “Blowing, Sweeping, or Raking” leaves and debris into our roadways and culverts.

**Office Manager’s Report, Mona Raby:** Mona will research the amount of legal bills regarding the easement case from June 2014, per request.

Mountain Resident’s Night Out will be held at Loma Prieta on Tuesday, August 23rd. The Resident’s Only Pool Party and Potluck will be held on Sunday July 31. The Flea Market will be held on Sunday, August 28.

Green Team is providing several large dumpster bins for their resident customers on June 25. The Pavilion is the only location for this operation in the 95033 area. Santa Clara County will observe.

Santa Cruz County Sheriff’s Department will now honor our Mountain Resident stickers as long as they are 95033 residents.

**New Business/Public Comment:** See the paragraphs concerning the Sythe/Pavilion fence under President’s Report.

**Old Business:** None

**Motion to Adjourn the Meeting** was made by Elaine Daniels, seconded by Phil Schuyler, passes unanimously. The meeting adjourned at 9:45 P.M.

Respectfully Submitted by Elaine Daniels, RESA Board Secretary.