

**Meeting of the Board of Directors
Redwood Estates Services Association
March 15, 2017
Minutes**

Quorum was met with the attendance of President Lisa Sgarlato, Vice President Rick Swayne, Treasurer Phil Schuyler, Secretary Elaine Daniels, and Director at Large John Wear. Operations Manager Jeff Bates and Office Manager Mona Raby attended. Don Jarvis, retired Fire Chief for Santa Clara County, and Member Chris Goldsbury, candidate for the RESA Board of Directors, were present.

Motion to Approve Agenda was made by Rick Swayne, seconded by Phil Schuyler, passes unanimously.

Motion to Approve Minutes of February 15, 2017 was made by Rick Swayne, seconded by Lisa Sgarlato, passes unanimously.

President's Report: Lisa announced we will change the agenda to accommodate Don Jarvis, retired SCC Fire Chief speaking on behalf of the SCC Fire Station Building project located in Redwood Estates.

Don Jarvis gave a brief history as to the reason for the project. The modular housing building is 40 years old and the station has been located in Redwood Estates for 50 years. At present it is difficult for the men to get to the vehicles in time, diesel exhaust is a problem and over all the building needs updating and is out of code. The thought is that we build a permanent facility here. The Lease was inked in 1970 and is a 50 year lease. The SCC Fire Department would like to have another 50 year lease. SCCFD would have no issues if we stay on that parcel or move since the policy making belongs to RESA. The plan is to bulldoze the entire complex. The architectural look would be in coordination with the community and logistical needs will be taken into account.

We will probably have a single wide mobile home or modular building and possible tent for equipment during construction. SCC Fire Department will work on the lease to alleviate the legal cost to the community. Parking spaces for the Pavilion and pool area are a consideration. They will make certain to make our parking spaces equal to what we have had in the past. This initial stage will also have to tackle septic issues, as well as geological conditions. The lot will drive what the design of the building.

A revised lease will be available for the RESA Board to study.

Lisa stated we benefit tremendously from the fire station being here and it is important for our insurance purposes as well as assisting on Highway 17.

President's Report (continued): Lisa stated our lawyer Lucy Lofrumento has not responded about the comments involving RESA and the San Jose Water Company on the small property transfer on Locust Drive and the small property transfer at the Pavilion tank. Lastly SJWC has completed a survey at the Summit tank farm. The first portion of this business must be completed before we move forward.

Pool Building Remodel: Our equipment has been approved. Brad of Terry Martin Associates (TMA) told Lisa we are now waiting for Nicole at the county to approve our permit for septic upgrade. After this we will go to Department of Environmental Health (DEH) and then planning. We are hoping to get the pool building approval by fall.

Treasurer's Report: Phil signed the taxes and they have been submitted. Treasures report available upon request.

Operations Manager's Report: Jeff stated we have weathered the various storms well and we have the best roadways in the area thanks to maintenance. Cal Trans and CHP request the use of our private roads in Redwood Estates for overflow traffic in case of emergency since the CMS (Constant Messaging System) takes 4 hours to update. Our best solution to minimize damage to our roads would be routing traffic from Highway 17 to Oneda to Holy City Road connecting to Old Santa Cruz Highway.

Jeff attended the Safe on 17 Meeting held at the CHP office in San Jose. Jim Beall's office was represented. Crashes occurred on Highway 17 almost every day due to a spring that has emerged on the highway. Cal Trans contact person is Bernie Walik. Lisa suggests as many citizens as possible contact the Cal Trans website, Attention: Bernie Walik to address our concerns which are:

1. Make towing companies (which have lucrative contracts on 17) clean up debris from wrecks. In the past this was done, but not now. Debris is a traffic hazard.
2. Address and redirect the springs flowing across the road.
3. Properly clean up slides and debris from falling trees. Large logs are partially along the white line of the roadway and are left there for months.

Fire sprinkler system repaired. Brush chipping will be April 8. For mobile chipping, go to Firesafe Council website to request this chipping service. There are stipulations. Following the chipping day on April 8, Saturday night Fire Safe Council will hold a kick off Fire Protection Plan event for the communities. A table will be reserved for RESA.

Pool: Looking for Lifeguard staff, Lifeguard Shane will be returning as well as Pool Manager Patty Toschi. Cost of certification is \$350.00 Possible reimburse at the end of the season. If it is a hardship case will RESA help with cost?
See report

Office Manager's Report: Mona Raby reported she is working on the Annual Meeting to be held on March 26. There are four candidates vying for three positions: Rick

Swayne, Phil Schuyler, Chris Goldsbury and Darren Eastman. The Board discussed the benefit of a separate Meet the Candidates Night since it is not well attended. We have decided it would be duplicating the Introduction of the Candidates at the Annual Meeting. Therefore, Meet the Candidates night will be cancelled.

The informal policy of allowing a member to deduct a one month assessment if paying for an entire year was discussed at length since it creates more work for the bookkeeper each month, and we are now losing a significant amount of money due to this benefit. We will discontinue and not renew the free month discount.

New Business/Public Comment: None

Old Business: None

Motion to Adjourn the Meeting at 8:55 P.M. Made by Phil Schuyler and seconded by John Wear. Passes unanimously.

Respectfully submitted by Elaine Daniels, RESA Board Secretary.