

**Meeting of the Board of Directors
Redwood Estates Services Association
July 20, 2016
Minutes**

Quorum was met with the attendance of President Lisa Sgarlato, Vice President Rick Swayne, Treasurer Phillip Schuyler, Secretary Elaine Daniels and Director at Large John Wear. Operations Manager Jeff Bates and RESA community member Shirley Tucker attended. Office Manager Mona Raby was absent.

Motion to Approve Agenda of July 20, 2016 was made by Rick Swayne, seconded by Lisa Sgarlato, passes unanimously.

Motion to Approve Minutes of June 15, 2016 was made by Rick Swayne, seconded by Lisa Sgarlato, passes unanimously.

President's Report: Lisa Sgarlato updated the Board on the Pool Building Project and the septic clearance process. We are awaiting a new Percolation Test scheduled for July 27/28.

Lisa thanked the Fire Department for their fine service in containing a serious fire between Brush Road and Redwood Estates due to a car fire on the southbound side of Highway 17.

Jim Beale will be at the Pavilion on Tuesday, July 26th between 7 and 9 P.M. with a Resource Faire beginning at 6:00 P.M. The community is invited to attend.

Treasurer's Report: Phil Schuyler reported on the Biosphere costs and their assistance in the 12 hour Percolation Tests to be performed on July 27/28. A Time by Job Detail report from Biosphere was distributed to Board Members. Lisa stated since this is a public building in the sense that community uses the pool (it's not a private back yard pool) we have more hoops to jump through for the septic system. Once we have the finished Perc. Test results, we will meet with TMA (Terry Martin Associates) Architectural Firm. Phil is concerned about the elevation of the building. He was assured this is part of the entire cost package.

Rick Swayne asked if we could not only include percentage spent but Year to Date actual dollar amount of the budget spent. Elaine Daniels concurred this YTD column is common in budgets and gives a more accurate picture.

Office Manager's Report: Mona Raby prepared and the Board reviewed the pool building remodel expenses so far.

Operations Manager's Report: Jeff Bates reported the paving project is not finished yet. Cal Fire is repairing bull dozer track damage to our roads. We received \$8000.00 from a PG&E grant. Agri-Con will clear sides of the roads for the evacuation route. The work, named Emergency Evacuation Clearing is scheduled to begin on Wednesday, July 27. Member Shirley Tucker expressed frustration with overgrowth on the neighbor's property and Cal Trans right-of-way.

A community member has expressed concern about our playgrounds and their availability to outsiders. During the discussion it was noted that RESA used FIRST 5 money for the construction but we own the land. No decision was made at this time.

The regular Pool schedule will change on August 18 due to the school commencing. The limited schedule will be Wednesday and Friday open 3 to 6 P.M., Saturday and Sunday open at 12 noon until 6 P.M.

Roads/ Projects:

- Installed two "Private Roads - No Through Traffic" signs on lower Madrone Dr.
- Road projects 2016:
 - o Gloria Ct. repair has been completed.
 - o Goebel Ct. paving has been completed.
 - o Naomi Dr. repair to begin this week.
 - o Redwood Dr. Paving to begin week of July 25, 2016.
 - o Cal Fire hired Corey & Sons to repair Madrone Dr. and Lee Dr. damage as a result of their bulldozers attempting to fight the Highway 17 vehicle fire.
- Roads: Community wide "Emergency Evacuation Route" road edge clearing project scheduled to begin Wednesday July 27, 2016. RESA has received a PG&E Grant for \$8,000 toward this project. RESA will pay any expenditures above, but not to exceed \$2,500.

Drainage:

- No Report.

Pavilion:

- Pavilion perimeter fencing project is scheduled.
- Parking Lot repair has begun this week.

Playgrounds:

- Working with the County Supervisors office regarding "Public Access" issues.
- Please help keep our parks and playgrounds safe for all.
- Please remember, "No Dogs Allowed" in our Playgrounds or "Grass Playfields".

Pool:

- Community Pool Party is Sunday July 31, 2016.
- Pool is open daily until August 18, 2016.
 - o Current hours are Monday through Friday: Noon to 7:00pm.
 - o Saturday and Sunday: 12:00 pm to 6:00pm.
- § See Website for post pool season dates and times.

Pool Building Project:

- Additional Perc testing to satisfy the County is scheduled for Thursday July 28, 2016.

SJWC: No Report.

Misc:

- Highway 17 “Shaded Fuel Break”
 - o Cal Trans is presently addressing their road edge clearing project.
 - o Moody Gulch Hazardous Fuel Break Project: (No update).
- Cal – Fire has asked our community to please inspect around your properties for proper 100 foot clearance between residential structures and hazardous fuels.
- Thanks to Ms. Lorimore for picking up the trash and debris from NB 17 at entrance to RE.

New Business/Public Comment: See comments under Operations Manager’s Report.

Old Business: None

Motion to adjourn the meeting was made by Elaine Daniels, seconded by Rick Swayne. Meeting adjourned at 8:40 P.M.

Respectfully submitted by Elaine Daniels, RESA Board Secretary.