

Redwood Estates Services Association
Meeting of the Board of Directors
Minutes
February 17, 2016

The **Quorum** was met with President Lisa Sgarlato, Treasurer Phillip Schuyler, and Secretary Elaine Daniels. Office Manager Mona Raby and Operations Manager Jeff Bates attended. Members Laurie and Alan Praskin, Bob and Lois Stevens also were in attendance.

Motion to Approve Agenda was made by Elaine Daniels, seconded by Phil Schuyler, passed unanimously.

Approval of Minutes of December 16, 2015 was made via e-mail on January 25, 2016 by Phillip Schuyler, seconded by Lisa Sgarlato, passed unanimously. The regular board meeting scheduled for January 20, 2016 was cancelled due to lack of quorum.

President's Report: Lisa Sgarlato thanked Mona and Jeff for their continued service.

The architectural firm, TMA was contacted by Lisa. Terry Martin indicated there were problems with the septic clearance. He proposed hiring Biosphere, a consulting firm, who can give us assistance so we do not have to redo our entire septic system. Their cost would be \$175 per hour, with a \$2000 retainer required. Hopefully we can break ground in the fall and continue with the existing structure and decking this summer season, repairs as needed.

Treasurer's Report: Treasurer Phil Schuyler highlighted the recent expenditures for new trees in the lower park, and new chairs for the Pavilion paid for by the Pavilion rental income. San Jose Water Company will reimburse us \$3000 for property tax since the transfer is not complete at this time. We have not been contacted by SJWC concerning the property involved at the upper tank location.

Legal fees were higher than usual because they were billed in bulk rather than every 30 days. These legal costs include the Bylaws update and voting memorandum.

\$80,000 will be moved from the RESA operating account to the RESA reserve account bringing the reserve account balance to \$375,000 at this time.

Treasurer's Report available upon request.

Operations Manager's Report: Jeff Bates reported the road projects are on schedule. We are looking for Pool Staff. At this point we do not have anyone to offer swim lessons.

Brush Chipping dates are scheduled for Saturday, April 30 and Saturday, May 21 held from 7:00am - 3:30pm.

The Safe on 17 meeting will be held on March 9 beginning at 10 A.M. at the CHP Office at 2020 Junction Ave. in Santa Clara County. Jeff, Lisa and Elaine are interested in attending.

Roads/ Projects:

- Road projects.
- o Bayview Dr. Oil and Screening is 90% complete (weather permitting).
- o Santa Ana Rd and Goebel Ct. (oil and screen projects rescheduled, weather permitting).

Drainage:

- Drainage projects:
- o Culvert replacement on Santa Ana and Bayview is complete.
- o Alma Ct. Drain inlet repair completed.

Pavilion:

- Fire Sprinkler system leak repair been completed.
- o Fire Marshals "Wet Pipe Sprinkler Inspection" for the Pavilion is complete.
- Fire Inspections discrepancy of missing beauty trim ring around sprinkler head has been replaced.
- Removed dying Oak tree from property.
- Replaced damaged window and added solar tinting.

Playgrounds:

- Broken tree has been replaced and 4 new ones planted in Friendship Park.
- Please help keep our parks and playgrounds safe for all.
- Please remember, "No Dogs Allowed" in our Playgrounds or "Grass Playfields".

Pool:

- Closed for the season.

Pool Building Project:

- Awaiting Septic Approval.

SJWC:

- Currently demolishing old filter house located at Locust Reservoir Site:

Misc:

- 2016 Brush Chipping Dates:
 - o Sat. April 30, 2016, (7:00am – 3:30pm)
 - o Sat. May 21, 2016, (7:00am – 3:30pm)
- Highway 17 "Shaded Fuel Break"
- o Application for funding has been submitted (No Change).

- o Moody Gulch Hazardous Fuel Break Project: (No Change).
- Please refrain from “Blowing, Sweeping, or Raking” leaves and debris into roadways and culverts.

Office Manager’s Report: Mona Raby is working with Green Team to place a dumpster in the Pavilion parking lot for use by the community members who subscribe to trash service. The date will be announced. A brush bin is set up for a week long self-drop off Sept. 12 through 16, 2016. This is a free service provided by Green Team

Mona has been organizing files and minutes from the late 1920’s until present. The minutes for 1978 and 1997-98 are still missing. More research to happen. The year-end business has been completed.

Mona and Jeff are requesting owners to not use the front Pavilion lawn as a dog park. There is a real problem with clean up and brown spots. It is especially necessary because the lawn area is used by young children and various functions that provide our community with income.

New Business/Public Comment: Laurie Praskin, speaking for the Sythe properties, thanked Elaine for walking the area after a significant rain storm. She would like to address the French drain trench on Pavilion property after Jeff removed the pipe apparently placed there by a previous homeowner. She feels the gravel trough remaining causes water to channel down on to the Sythe property. Jeff explained since this property she is referring to is below the slope of the hill, water will seek the path of least resistance. He stated water is going into the clay pipe as intended. Laurie is concerned about underground channels directing water to this property and is requesting permission to dig in the alleyway between the two fences. She stated in 1995 a neighbor of June Sythe, Laurie’s mother, wanted to place a leach line on RESA property which was denied. Jeff and the Praskin/Sythe family will communicate and monitor the area in question.

Old Business: Moody Gulch remains in the care of Santa Clara County.

A Motion to Adjourn was made by Lisa Sgarlato and seconded by Phil Schuyler, approved unanimously. Meeting adjourned at 8:35 p.m.

Respectfully submitted by Elaine Daniels, RESA Board Secretary.