

**Meeting of the Board of Directors
Redwood Estates Services Association**

**April 20, 2016
Minutes**

Quorum was met with the attendance of President Lisa Sgarlato, Vice President Rick Swayne, Treasurer Phillip Schuyler, Secretary Elaine Daniels and Director at Large John Wear. Office Manager Mona Raby attended. Operations Manager Jeff Bates was absent. Community member Bob Vasconcellos was in attendance.

Motion to Approve of Agenda was made by Rick Swayne, seconded by Phil Schuyler, passes unanimously.

Motion to Approve the Minutes of April 20, 2016 was made by Rick Swayne, seconded by Lisa Sgarlato, passes unanimously.

President's Report: Lisa gave a synopsis of the Pavilion Committee Meeting. We will raise the full day rental fee for those outside of the community to \$3000.00. We will raise the half-day rental fee for those outside of the community to \$150.00. The rental rate for residents has been reduced to \$350.00.

Member Laurie Praskin was invited to the Pavilion Committee meeting but was unable to attend. The Committee weighed Laurie's suggestions but ultimately decided to continue the "Good Neighbor Fence" along the property lines. Jeff will receive bids to construct the fence. The Board will approve the amount upon receiving the bids.

The new swimming pool season is approaching. After a discussion period, it was agreed to increase the guest rate from \$4.00 to \$5.00 per person. Due to insurance requirements, guests must be accompanied by a member. A **motion** was made by Lisa Sgarlato to change the pool rules to read all guests must be accompanied by a community member in good standing. The motion was seconded by Rick Swayne and passes unanimously.

Bob Vasconcellos stated that our pool staff and lifeguards must be more watchful and circulate more often. Towards this, we will place life guard chairs on each side of the pool for better coverage during high attendance. A new chair has been ordered.

A discussion took place as to the interpretation of the revised Bylaws concerning committee meetings. Members are allowed to be in an advisory capacity as well as our RESA Operations and Office Managers but cannot act upon a specific procedure or set policy. Although these recommendations are important, ultimately it is the duty of the Board of Directors to finalize policy.

Lisa gave the Board an update on the Pool Building. Biosphere monitored the percolation test performed by environmental health. There were two good tests and four were not as positive. We think we might be able to pass since our use permit on the allowable population is stable and was based on our pool square footage which has a capacity for 94 persons. Jeff has mentioned our capacity should be 88 persons.

Treasurer's Report: Phil highlighted several expenditures including the Biosphere payment due in April, Pavilion advertising at Summit Store and the advantages of this exposure. The report is available upon request.

Lisa stated the upper ten acres on Summit has been under the Williamson Act.

Operations Manager's Report: Jeff Bates is absent.

Roads/ Projects:

- Roads: Community wide "Emergency Evacuation Route" road edge clearing project tentatively scheduled to begin May 9th 2016.
- Road projects.
 - o Bayview Dr. Oil and Screening is 90% complete (To be scheduled).
 - o Santa Ana Rd and Goebel Ct Oil & Screen (To be scheduled).

Drainage:

- Ongoing winter maintenance (No Change).

Pavilion:

- No Report.

Playgrounds:

- Please help keep our parks and playgrounds safe for all.
- Please remember, "No Dogs Allowed" in our Playgrounds or "Grass Playfields".

Pool:

- Closed for the season.
- We are seeking Lifeguards for the 2016 Pool season.
 - o Please contact the RESA Office if interested

Pool Building Project:

- Bio-Sphere Consulting is presently working with County DEH on obtaining the Septic Approval.
 - o Perc and soils tests complete, awaiting results.

SJWC:

- SJWC is installing new in-ground valve vaults and a pad for the placement of the permanent generator at their "Locust Dr" site.
- SJWC is also scheduling new water main installations that are fed from the Locust reservoir in the near future.

Misc:

- 2016 Brush Chipping Dates:
 - o Sat. April 30, 2016, (7:00am – 3:30pm)

- o Sat. May 21, 2016, (7:00am – 3:30pm)
- Highway 17 “Shaded Fuel Break”
- o Santa Clara County FireSafe has received \$99,000 from Cal Fire’s SRA (State Responsibility Area Fire Prevention Fund Grant Program) funds for the Highway 17 “Shaded Fuel Break” project.
- o Moody Gulch Hazardous Fuel Break Project:
 - § Santa Clara County FireSafe has been working with the California Conservation Corps (CCC) to schedule their workers to do a portion of the clearing near our residential structures.
 - Please refrain from “Blowing, Sweeping, or Raking” leaves and debris into our roadways and culverts.

Office Manager’s Report: Mona Raby stated that two tuff sheds (one more) is needed for the outside chairs and tables. The money for this project will come from the Pavilion fund.

E Waste has changed. We will not be hosting this event this year.

A Flea Market will held on Sunday, August 28.

The Community Pool Party is scheduled for July 31st. A list of events are part of the packet as well as being posted in the office and the website.

Former Board Member Tom Summer agreed to assist RESA in cell tower negotiations. He recommends RESA not accept current proposals.

New Business/Public Comment: We are dealing with excessive traffic on Lower Madrone and Oneida leading to Holy City. Rick has modified the WAZE app. to indicate our private roads. He made the suggestion we place signs announcing PRIVATE ROADS/ NO THRU TRAFFIC. The Road Committee will meet with Jeff.

The Williamson Act Committee meeting will be scheduled.

Old Business: RESA has an agreement with Ms. Dudum to move the fence. Jeff has contacted Los Gatos Fence.

Motion to adjourn the meeting was made by Lisa Sgarlato, seconded by Phil Schuyler, passes unanimously. Meeting adjourned at 8:55 P.M.

Respectfully submitted by Elaine Daniels, RESA Board Secretary.