

**Meeting of the Board of Directors
Redwood Estates Services Association
Dec 20 2017 Minutes**

Quorum was met with the attendance of Vice President Phil Schuyler, Secretary Lisa Sgarlato, Director at Large John Wear, Treasurer Chris Goldsbury. Office Manager Mona Raby Operations Manager Jeff Bates attended President Rick Swayne was absent.

Motion to approve Agenda was made by Lisa Sgarlato, seconded by Chris, passes unanimously.

Motion to approve Minutes of Oct 18 2017 was made by Chris, seconded by Lisa, passes unanimously. There were no November minutes as the meeting was cancelled due to lack of quorum.

President's Report: In Presidents absence, nothing to report, Jeff updated that Pool building plans and sprinklers.

New Business Larry McGuan came to discuss his concerns with SJWC as he is a neighbor adjacent to station 2. Also asked about the streetlights being lit. Board discussed

Treasurer's Report: Budget review Chris Goldsbury Mona led discussion. **Lisa motions to approve the budget as written, Phil seconded. Motion Approve** See report for monthly treasurers.

Operations Manager's Report: Jeff Bates has submitted his Operations Manager's report, Discussion of road improvements for next year. still looking for lifeguards. Still working with architects to finish pool building permit

Roads/ Projects:

- Preparing road repair and maintenance estimates for 2018 road projects.

Drainage:

- Winter Maintenance as required.

Pavilion:

- No report.

Playgrounds:

- Please remember that dogs are not allowed in our playgrounds or grass lawn areas.
 - County ordinance requires that all dogs are to be on a leash.

Pool:

- Working with Architect to finish up permit issues,
- We are seeking Lifeguards and Attendant's for the 2018 pool season.
 - Lifeguard certification training is available through Los Gatos Saratoga Recreation beginning March 31, 2018.
 - If anyone you know is interested please have them contact the RESA office.

Pool Building Project:

- Working with Brad of TMA to get final punch list required for Planning Department.
- Working with Fire Sprinkler contractors to get quotes on designing, and installing a system for our new pool building.

SJWC: (No Report).

Misc:

- Now that winter is here, please keep your leaves out of roads and drainages.
 - Green team will deliver additional "Yard Waste Bins" at no cost to recycle your tree debris.
- Highway 17 "Shaded Fuel Break": To be completed by March 2018, per SCCFSC. (No Change).
- Ferrellgas is offering residents of Redwood Estates a "RESA Propane Users Group". Contact Bryan Heath (831-227-6567) if interested.

Office Manager's report: Office Manager: working on year end accounting. Sent out a call to candidates, and preparing for Annual meeting

Office:

- Working on delinquent account- collections
- Working on year end
- 2 homes in escrow
- Working on 2018 annual meeting
- 2018 Budget done
- Updated Williamson Act fallout
- Working with cub scouts on annual update
- Updated the bulletin Boards
- Member update almost complete

Pavilion:

Updating rental package stiffer penalties for time overage.

Recreation:

- Held kids Holiday Party – about 40 kids present. Santa Clara County Library held a craft table, cookies were decorated, the tree was trimmed and Santa made his presence.
- 2018 calendar of events

Old Business. On November 8 the board had an informal meeting due to holiday travels to discuss the lot sale to SJWC. The board approved the contract with a 3-2 vote to sell the close to 1 acre parcel at the upper water tank to San Jose Water Company for \$285,000.

Pool Building Brad with TMA is working on sprinkler system per county request he is addressing details and we should have permits soon.

Dates:

Annual meeting is March 18th 2018 2 PM

Motion to Adjourn made by Lisa, seconded by John Wear passes unanimously. Meeting is adjourned by 9:05 P.M.

Executive session was held to discuss personnel and budget.

Respectfully submitted by Lisa Sgarlato, RESA Board Secretary