

**Meeting of the Board of Directors
Redwood Estates Services Association
Jan 17 2018 Minutes**

Quorum was met with the attendance of President Rick Swayne, Vice President Phil Schuyler, Secretary Lisa Sgarlato, Treasurer Chris Goldsbury. Office Manager Mona Raby Operations Manager Jeff Bates attended Director at Large John Wear was absent. Phil Schuyler left meeting at 9. Community attendees: Darren Pisciotta, Fire Chief Santa Clara County. Patrick Adair, Realtor representing the Cook property (10+ acres above/adjacent to Redwood Estates)

Motion to approve Agenda was made by Lisa Sgarlato, seconded by Phil, passes unanimously.

Motion to approve Minutes of Dec 20 2017 was made by Phil, seconded by Lisa, passes unanimously.

President's Report: Captain Pisciotta from County fire came to discuss the revised plans (conceptual) and path forward for building new fire department building. He will make a presentation of the new building to the community at the annual meeting.

Discussion of lot sale at tank farm to SJWC for water infrastructure improvements.

Patrick Adair, realtor representing the Cook property (upper redwood estates) came to further discuss possibility of easement from Summit road to the cook property, he has submitted a letter of intent. Discussion of property clean up. Board and or community members interested will walk the lot to survey and determine cleanup.

New Business none

Treasurer's Report: available upon request, discussion of increasing penalties for past due members.

Operations Manager's Report:

Discussion of replacing lawn with artificial turf.

Discussion of turning on lights along main road.

Roads/ Projects:

- Completed road repair and maintenance project costs for 2018 budget.

Drainage:

- Winter Maintenance as required.

Pavilion:

- No report.

Playgrounds:

- Installed new Fiber – Fill in both playgrounds today.
- Investigated costs for replacing the grass lawns with artificial turf.
- Please remember that dogs are not allowed in our playgrounds or grass lawn areas.
 - County ordinance requires that all dogs are to be on a leash.

Pool:

- We are seeking Lifeguards and Attendant's for the 2018 pool season.
 - Lifeguard certification training is available through Los Gatos Saratoga Recreation beginning March 31, 2018.
 - If anyone is interested please have them contact the RESA office.

Pool Building Project:

- Working with Architect to complete action items per County.
 - Paid Developmental Fee to LGUSD per County requirements.
 - Working with Brad of TMA to get final punch list required for Planning Department.
 - Working with Fire Sprinkler contractors to get quotes on designing, and installing a system for our new pool building.
 - Revised plans should be submitted to County Planning by January 26, 2017.

SJWC: (No Report).

Misc:

- 2018 Brush Chipping dates:
 - Saturday April 28, 2018 (7:30am to 3:30pm)
 - Saturday May 19, 2018 (7:30am to 3:30pm)
- Santa Clara County Fire Department is to share their new Redwood Fire Facility Building plans with RESA next month.
- Now that winter is here, please keep your leaves out of roads and drainages.
 - Green team will deliver additional "Yard Waste Bins" at no cost.
- Highway 17 "Shaded Fuel Break": To be completed by March 2018, per SCCFSC. (No Change).
- Ferrellgas is offering residents of Redwood Estates a "RESA Propane Users Group". Contact Bryan Heath (831-227-6567) if interested.

Office Manager's report: Office:

- 2018 annual meeting -2nd call for candidates going out
 - No nominations to date
- 2018 Budget input into accounting program WIP
- Letter sent to Mary Alice encroachment
- Letter for locust encroachment WIP
- 1 home in escrow. 1 home sold in Dec bringing 2017 homes sales in RE to 15

Park

- Fiber fill ordered
- Rubber poured in place scheduled to maintenance
- Sand to be ordered
- Park components to be checked
- 1 new used garbage can was donated for lower playground
- Park maintenance binder update -WIP
- **Stop blocking water fountain on for water play at upper park**

Pavilion:

Updating rental package stiffer penalties for time overage.

Recreation:

- Working on 2018 calendar of events
- We need more candidates to run for a board position.
- Discussion of encroachments into easement.

Old Business None

Pool Building Brad with TMA has submitted Pool building plans as of today.

Dates:

Annual meeting is March 18th, 2018, 2 PM, at the Pavilion

Motion to Adjourn made by Lisa, seconded by Chris Goldsbury, passes unanimously. Meeting is adjourned by 11:00 P.M.

Respectfully submitted by Lisa Sgarlato, RESA Board Secretary