

Redwood Estates Services Association
21540 Madrone Drive
Los Gatos, CA 95033
Monthly Meeting of Members
August 16, 2023

Meeting called to order at 7:10 P.M. by President Jennifer Throssell.

Meeting Location: Pavilion

1. Determination of Quorum

Quorum was met with the attendance of: President Jennifer Throssell, Treasurer Pete Heller, Acting-Secretary Joseph Bruna, and Director Matt Sheikh

Not in Attendance: Secretary Angela Hedges

Staff in attendance: Operations Manager Jeff Bates

Staff on Zoom: Office Manger Cheryl Hargrove

Members in attendance: Mona Raby, Susan Francis, Pattie Rosetti

Members on Zoom: Kristin Frank

2. Approval of Agenda

Motion to approve the agenda was made by Matt Sheikh , seconded by Pete Heller Agenda approved.

3. Approval of Minutes

Due to absence of information, the June 26, 2023 Meeting Minutes are tabled & will be reviewed during the September Monthly meeting.

Motion Tabled

4. President's Report

- Welcome Aboard
 - The Board of Directors wish to introduce & welcome the newly appointed member of the Board Matt Sheikh. Matt, Welcome to the board!

5. Treasurer's Report

- Budget Report - Income has improved through the recouping of funds through delinquency outreach. Since the last meeting, there has been almost \$8k in past due assessments collected from delinquent residents. We are running at 108% of the budgeted income, which is highly beneficial given the need for funding for the road repairs.
- The outreach to members and availability of automatic payments is moving in a positive direction and make it more convenient for members to stay current on their assessments.
- Outreach efforts will continue to membership to further reduce delinquency.

- The SBA approved a loan to RESA for \$621,800. It is a 30 year loan, with a 2.375% interest rate. The funds will be applied to winter storm damage to the RESA roadways. This is highly favorable given current interest rates for mortgages are over 7%.

6. Operations Manager's Report

FireWise Community:

- Please clear hazardous fuels around structures and road edges.
- Please update the RESA / FireWise website if you have cleared Storm related or hazardous fuels from your residence or property at [Https://forms.gle/JE4AGC3RdzmpgouJA](https://forms.gle/JE4AGC3RdzmpgouJA)

Roads / Projects:

- Alma Ct:
 - Sent drawing packages to Contractors to request quotes.
- Lindbergh Dr.: Soils & Structural Report: (Work in Progress)
- Santa Ana Rd Slide: Soils & Structural Report: (Work in Progress)
- Santa Ana Rd 18148 Erosion: Soils & Structural Report: (Work in Progress)

Drainage:

- Please clear your road edges and properties of leaves and tree debris that can collect in drainages and cause flooding.

Pavilion:

- Parking lot lighting has been completed.
- Parking space striping is pushed out until mid-September.

Playgrounds:

- Please remember that Dogs are not allowed in our playgrounds or grass lawn playfield areas.
- Pool restroom PIN access codes available, Contact the RESA Office for your PIN.

Pool:

- Pool Hours: M-F Noon to 7:00pm Sat & Sun Noon to 6:00pm,
- "No Lifeguard on Duty" days: Please accompany your children in the water.
- Party: 105 attendees, Thanks to all our Staff and Volunteers who made it a great community event.
- New Sign in requirements: All members must provide a RESA Account number upon entering the pool area.

SJWC:

- Pipeline upgrade projects are under way.
- Please sign up for Constant Contact for project updates.

FEMA:

- RESA has weekly meetings with FEMA to assist with disaster expenditure reimbursements.

SECRETARY NOTES

- Firewise USA program for Redwood Estates is at present not in good standing due to administrative complications.
- Roads
 - Alma Court three contractor bids have been sent out, one contractor has responded.

- Structural calculations for other damaged roads scheduled to be received on Sep. 15, 2023.
- Water Damaged flooring in the Pavilion has been repaired.

7. Public Comment:

- Susan Francis presented materials from former events as examples and discussed the Halloween Dance preparations for the event request.

8. New Business:

- FEMA and SBA Costs for all winter storm damage not yet determined. A tracking method for expense and reimbursement to be developed.
- Discussion of revising Community Event Policy. President Throssell provided a verbal description. Volunteer guidelines tabled until next month's meeting. The Board initiated action to create committees for future recreational events. Board will be developing criteria
- Susan Francis discussed the Halloween Party proposal. Open to all over 21 years of age. \$25 at the door. Addressed expenses for the suggested band (\$1750). Provided the President with past party flyers. An appeal for volunteers for the dance was made. members presented event information, verbally and with past party flyers, requested the 2023 Halloween dance at the Pavilion to occur on October 28th.
- Mona Raby expressed her gratitude to Office Manager, Cheryl Hargrove, for her assistance with billing issues she had.
- Discussion concerning potential funding from Firewise and Santa Clara County Fire Safe Council for wildfire programs and prevention. All comments were taken into advisement.

9. Old Business

- No old business presented

10. Adjournment

Motion to adjourn by Jennifer Throssell, seconded by Pete Heller
Meeting Adjourned at 8:55 P.M.

Executive Section

Called to order 8:56 P.M.

Adjourned 9:40 P.M

Submitted by Acting-Secretary Joseph Bruna