

Redwood Estates Services Association
Monthly Board Meeting
June 18, 2025

Meeting called to order at 7:10 p.m. Location: The Pavilion at Redwood Estates

- **Determination of Quorum**
 - Quorum was met with the attendance of: Treasurer Pete Heller, Secretary Brian Krupp, Director Judy Quigley, President Jennifer Throssell (arrived after New Business)
 - Also in attendance: Operations Manager Jeff Bates
 - On Zoom: Office Manager Cheryl Hargrove, Director Matt Nelson
- **Approval of Agenda**
 - Motion to approve the agenda was made by Pete Heller, seconded by Judy Quigley.
 - Agenda approved
- **Approval of Minutes**
 - Motion to approve May 21, 2025 minutes was made by Pete Heller, seconded by Judy Quigley.
 - Minutes approved with adjustments
- **Treasurer's Report – Pete Heller**
 - **Monthly Financial Report**
 - Income at 79% of YTD Budget
 - Assessments: 107% of YTD budget
 - SBA loan still not funded (\$207k budgeted YTD)
 - \$20.1k recouped from delinquent members (\$2k increase from May)
 - Expenses at 41% of Plan (YTD Budget)
 - Road repairs: \$26.5k of \$259k budgeted YTD
 - Legal fees: \$19.7k of \$14.5k budgeted YTD
 - **Delinquency Report**
 - 31-60 day delinquencies – 8 accounts
 - 91+ day – 14 accounts
 - Reduced from >\$100k to \$31k
 - **Lien Status** (No change since April)
 - 3 liens paid off for \$35k
 - 2 member property transfers underway for \$6.6k
 - **Banking and Cash Status**
 - Operating account cash balance: \$125k
 - Reserve account balance: \$518k
- **Office & Operations Manager's Report – Jeff Bates**
 - **Firewise Activities**
 - Drive Thru Community Road Edge HFR Trimming & Chipping
 - Scheduled for 7:30 a.m. July 7, 2025 through July 11, 2025

- o Please have chipping debris ready by 7:30 a.m. July 7, 2025
 - Please visit the RESA / Firewise website to update your Hazardous Fuels Reduction efforts, or visit <https://forms.gle/7DnsLzTKj6BtVKpY6>
- o **Roads / Drainage**
 - Road edge debris and drainage inlet clearing tentatively scheduled to begin July 14, 2025
 - Road edge drainage erosion repairs tentatively scheduled to begin July 21, 2025
- o **Pavilion**
 - The lawn has been re-seeded and fertilized
 - The deck has been refurbished and resealed
 - No dogs are allowed on The Pavilion lawn
- o **Playgrounds**
 - No dogs are allowed in RESA playgrounds
- o **Pool**
 - Pool is now open daily
 - Monday through Friday: Noon to 7:00 p.m.
 - Saturday & Sunday: Noon to 6:00 p.m.
 - Holidays: Noon to 4:00 p.m.
- o **San Jose Water Company**
 - West Valley Construction Update
 - Phase 2, Project Complete
 - o Chip sealing project complete
 - o Use caution, "Loose Gravel" for a week (signs are up)
- **New Business and Public Comment**
 - o **Public Comment:**
 - No Public Comment
 - o **New Business:**
 - **Registrar of Voters – June and November 2026 Booking Inquiry**
 - Will RESA allocate The Pavilion in June 2026?
 - Requesting May 20 through June 2, 2026
 - o Official Paperwork sent
 - o RESA is rejecting this date range
 - October 31 through November 8, 2026
 - o 4-Day rental dates: October 31 through November 3
 - Pavilion will be ready for Thursday AA meeting
 - Potential Saturday Wedding unaffected
 - Dates are reasonable and workable
 - Possible conflict with a Halloween Event
 - Will have results from survey by January 2026
 - o June is the peak season for The Pavilion
 - Rental agreement, can only book events for 1 year out
 - o \$350 to match member rate
 - o 11-day events are a no-go moving forward at any time of year
 - **Offering Swimming Lessons at RESA Pool**

- Shaw Cichowski – proposed holding lessons at the RESA Pool
- Most staff in favor
- Some new members interested
- 1-on-1 lesson – no additional lifeguard needed
- Group lessons – additional lifeguard is needed
 - Be clear with families – only additional people within the pool area can be a parent or guardian; no children within the pool area during lesson; no people AT ALL in the pool itself
- Fees: Need to get a clear fee breakdown from Shaw Cichowski; plus, a lifeguard if needed
 - Fee discussed for semi-private lesson
 - Fee discussed for private lesson
- Summer Marshall (Pool Manager) to gather information from Shaw C. around fees, schedule, etc.
 - Return to Board of Directors by June 25
- Shaw C. mentioned publishing at Summit Store
 - The Board wants members only

▪ **Pool Season Standardization**

- Information published in Mountain Network News was inaccurate/incomplete
 - Applicants did not know there was a weekend between opening day/weekend (Memorial Day) and actual daily pool opening (2 weeks after)
 - RESA to publish a standardized schedule
 - Typically, school is in session during the week between Memorial and actual daily opening, probable reason to delay full-time opening
 - Is there a reason NOT to be open the week or two following Memorial Day?
 - School schedule, lifeguard availability, returning staff
 - Message to open pool daily from Memorial Day through Labor Day
 - No breaks in between
 - Subject to change based on staff availability

• **President's Report – Jennifer Throssell**

◦ **Events**

- No news, no events held since the last board meeting

◦ **Road Report**

- Permit package submitted to the county, expected approval in ~1 month
- Santa Ana Road permit package in process
 - Will have an update in July board meeting on Santa Ana package

◦ **SBA**

- Still have not heard back on closing status for RESA's loan
- No status changes or messages in the SBA portal
- Recommendation is to re-engage congress member – Anna Eshoo
- RESA has submitted everything SBA has asked to close the loan

- **Old Business**
 - No Business Presented
- **Adjournment**
 - Motion to adjourn by Pete Heller, seconded by Judy Quigley.
 - Meeting Adjourned at 9:36 p.m.
- **Executive Board Meeting**
 - Executive Session called to order at 9:38 p.m.
 - The following topics were presented and discussed:
 - Personnel planning
 - SBA loan contract documentation
 - Follow up on litigation case
 - Executive Session adjourned at 11:15 p.m.

Respectfully submitted by Secretary Brian Krupp